



Jose Rodriguez
The Accelerated Schools
Tas 2
119 E. 37th st.
Los Angeles, CA 90011

Thank you for the opportunity to present the Impact Facilities Services Inc Formerly Innovative Commercial Services Inc. proposal for Janitorial Services at 119 E.37th st. Los Angeles, CA 90011. We look forward to adding **The Accelerated Schools** to our list of satisfied customers.

Please feel free to contact me should you have any questions regarding this proposal. We look forward to working with you.

Sincerely,

Daniel Gonzalez
CEO/President
Impact Facilities Services Inc
Cell: (323)530-4241
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Email: DG@impactfsinc.com | 10401 Felson st. Bellflower, CA 90706



SERVICE AGREEMENT

This Agreement is made between Impact Facilities Services Inc., (hereinafter referred to as "Contractor") and **The Accelerated Schools**, (hereinafter referred to as "Client"). Client accepts the proposal of Contractor to provide and assure the performance of day porter services and for the premises located at:

**The Accelerated Schools
TAS 2
119 E. 37th st.
Los Angeles, CA 90011**

Beginning on _____, 2024, Contractor will obtain all equipment and materials necessary to perform the services listed in the "Service Schedule." The client agrees to pay **\$3,248.00 per month for 7:00a.m-12:00p.m day porter Monday-Friday**. In exchange for services as specified in the "Service Schedule". Professional commercial cleaning services will be performed after business hours. Client agrees to inform Contractor if dissatisfied with the day porter service so any appropriate corrections can be made or personnel changes can be made.

The contract price under "Pricing and Specifications" on the Service Schedule is applicable for one year from the date of this Agreement for the services identified on, and to be delivered at the intervals provided in, the Service Schedule. The price is subject to adjustment based upon substantial changes in occupancy or cleaning requirements. Either Client or Company can cancel this Agreement by giving 30 days advance written notice of cancellation to the other party. Any modification to this Agreement must be in writing and signed by Client and Contractor.

Contractor will issue invoices in advance, on the first day of every month. Full payment is due and payable thirty days (30) from the invoice date. Payments not received by the 10th of the month in which they are due are subject to a service charge of 10%. Contractor can suspend janitorial services pending receipt of late payments without liability. Client is responsible for trash can liners and light bulbs for the property or they may opt to purchase them from the Contractor. Contractor will be reimbursed upon the submittal of receipts at the end of each month. Green Seal chemicals will only be used i.e., disinfectant, glass cleaner on the property premises.

Services are not to be provided on New Year's Day, President's Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, and Christmas Day. Any separate arrangements can be made for an additional charge. Innovative Commercial Services Inc. will use Green Seal chemicals at the property.

Undersigned agree that in the event of disagreement, damage, injury, or any other claim both parties agree to arbitration.

This Agreement shall constitute the entire contract between the parties and all prior and future representations or Agreements, whether written or oral, are merged herein.

ACCEPTED:

By: _____ Date: _____
The Accelerated Schools

Title: _____

By: _____ Date: _____
Impact Facilities Services Inc

Title: _____



Scope of Work/Day Porter Responsibilities

General:

1. Note and report general conditions of buildings and common areas
2. Report to Facilities Manager regarding the Campus Grounds

Daily:

1. Building interiors cleaned as needed of spills and stains. Wipe all mullions, window sills, etc. from water overspray, dust and cobwebs.
2. Pick up trash and debris throughout common area including sidewalks, parking lot, planters, in and around trash enclosures.
3. Spot clean spills and gum on grounds and remove standing water.
4. Check all trash and recycling receptacles throughout the day and empty when $\frac{3}{4}$ full or daily, whichever occurs first; replace liners as needed. Clean and sanitize trash receptacles inside and out including lids, sides, and undersides.
5. Help with moving furniture in premises.
6. Clean restrooms throughout the day as needed.
7. Continually clean (as needed) all furniture, including tables, chairs, benches, and all seating areas.
8. Clean all ash urns and replace sand when necessary.
9. Inspect and spot clean all surfaces. Common area surfaces to include but not limited to: rails, poles, curbs, light fixtures, newsstands, mail boxes, dock railing, etc.
10. All trash enclosures shall be thoroughly cleaned as needed to maintain cleanliness

Weekly:

1. Perform high dusting, including removal of cobwebs from interior and exterior surfaces
2. Thoroughly clean all utility rooms (trash enclosures, fire riser, janitor's rooms, etc.)

We can add or subtract to this scope once we get a full grasp as far as what is needed on a daily basis. We will create a better schedule and scope of work as well.

CUSTOMER	SPECIFICATIONS	
<p style="text-align: center;"> The Accelerated Schools TAS 2 Campus </p> <p style="text-align: center;"> 119 E. 37th st. Los Angeles, CA 90011 </p>	<p style="text-align: center;">FREQUENCY</p>	<p style="text-align: center;">Monday-Friday</p>
	<p style="text-align: center;">MONTHLY SERVICE FEE</p>	<p style="text-align: center;">\$3,031.00</p>
	<p style="text-align: center;">START TIME</p>	<p style="text-align: center;">7:00a.m-12:00p.m</p>

Areas to be serviced:

- Office Areas
- Conference Rooms
- Private Offices
 - Hallways
 - Lobby
- Classrooms
- Library
- Restrooms